

Resolution Voting Process

This document summarizes the process used for debate, amendments, and voting on resolutions at Alberta Municipalities' 2025 Convention. For full details, please refer to [ABmunis' Resolution Policy](#).

Presentation of the Resolution

- After the Resolutions Session Chair introduces the resolution, a spokesperson from the moving municipality is provided two (2) minutes to speak.
- Next, there will be a call for a speaker who wishes to speak in opposition, seek clarification, or propose an amendment to the resolution. Microphones will be clearly marked as follows:
 - Those moving or speaking in favour of a resolution will go to microphones 1 or 3.
 - Those speaking in opposition, or with a question, or amendment will go to microphones 2 or 4.

No Debate

- If no one approaches microphones 2 or 4 to speak in opposition to the resolution, the Chair will immediately call for the vote.

Debate

- Speakers will have 90 seconds to speak to a resolution. To ensure resolutions are dealt with in a fair and timely manner, ABmunis will turn off the microphone once any speaker's time is up.
- The Chair will alternate speaking order between those in favour of a resolution (microphone 1 or 3) and those opposed or have question/amendment (microphone 2 or 4).
- If there has been a total of eight (8) speakers on a question (four in opposition and four in favour), excluding the mover, and more people are still at microphones 2 or 4, the Chair will call for a vote of all delegates on whether debate on the resolution question should be extended.
 - If delegates vote to end debate, the mover will be allowed one (1) minute to make closing remarks.
 - If delegates vote to continue debate on the resolution, a maximum of eight additional speakers (four in opposition and four in favour) may speak to the resolution question and then the Chair will declare end of debate and the mover will be allowed one (1) minute to make closing remarks.
- At any point when there are no more opposing speakers (at microphones 2 or 4), the Chair will declare the end of debate on the resolution.
- When debate is complete, the Resolutions Session Chair will ask for a vote on the active clause of the resolution.
- A person cannot speak more than once on each resolution. The exception is the mover may speak multiple times when prompted by the Chair.

Amendments

The purpose of resolutions is to provide general policy direction to ABmunis. We ask that members avoid proposing amendments unless it materially changes the policy direction to ABmunis.

Amendments to make a stylistic edit are discouraged.

- Refer to sections 55-59 of the [Resolutions Policy](#) for the process on amendments.
- To avoid confusion and to help speed up the resolutions session, members are highly encouraged to submit any proposed amendment to ABmunis staff in writing:
 - If more than 1 day prior to the resolutions session, please email the proposed amendment to resolutions@abmunis.ca, or
 - If the same day as the resolutions session, email the proposed amendment to resolutions@abmunis.ca and drop off a written copy to the ABmunis staff person at the audio-visual table at the back of the room, prior to the amendment being introduced.
 - This helps ABmunis have sufficient time to process your proposed changes so it can be displayed on the screens for all voting members to view during the session.

The Vote

- Prior to the start of Convention, all registered elected officials from ABmunis' regular member municipalities will receive an email with voting credentials from Data on the Spot.
- These voting credentials are personalized to each elected official and will work for voting on resolutions and Board elections.
- When the resolutions session starts all registered elected officials will be asked to log into the Data on the Spot system. You will use your smartphone or any internet-enabled device to vote.

How to Login

1. Go to dotsconnect.live
2. Enter your registered email address
3. Select the password option to setup a password or receive a verification code
4. If you selected verification code, go to your email to retrieve it and enter the code sent by notifications@dotsconnect.live
5. Once logged in, select PLENARY

When a Vote is Called

1. Click on the blinking green "Voting" check mark on the bottom of your screen
 2. Select your response option
 3. Click "Review Vote" and then "Confirm Vote" to finalize your response
- When the Chair calls the question, voters will have 45 seconds to cast their vote, after which they will receive confirmation on their device that their vote has been counted.
 - Resolutions that receive a simple majority of 50 percent plus one, are considered adopted.

For full details, refer to ABmunis' [Resolutions Policy](#). To learn about the status of adopted resolutions from previous years, visit our [Resolutions Library](#).