

## **Property Claims Reporting Form**

| 1. Member information   | n       |     |          |                        |                       |                    |                              |    |        |  |
|---|---------|-----|----------|------------------------|-----------------------|--------------------|------------------------------|----|--------|--|
| Member name   |         |     |          | Contact person (First) |                       |                    | (Middle)                     |    | (Last) |  |
| Contact phone number  |         |     |          |                        | Contact e             | mail               |                              | ,, |        |  |
| Name other parties<br>having a financial<br>interest in the<br>insured property | 1.      |     |          |                        |                       | 2.                 |                              |    |        |  |
|   | 3.      |     |          |                        |                       | 4.                 |                              |    |        |  |
| 2. Witness informatio   | n       |     |          |                        |                       |                    |                              |    |        |  |
| Witness name  | (First) | (8) | Middle)  | (Last)                 | Phone nu              | ımber              |                              |    |        |  |
|   | (First) | (1  | viidaicj | (Last)                 |                       |                    |                              |    |        |  |
| 3. Loss information   |         |     |          |                        |                       |                    |                              |    |        |  |
| Loss location (address)   |         |     |          |                        |                       |                    | Date of loss<br>(MM/DD/YYYY) |    |        |  |
| Estimate of damage attached   | Yes     |     | No       |                        | Report at             | tached             | Yes                          |    | No 🗆   |  |
| Emergency repairs required  | Yes     |     | No       |                        | Photograp<br>damage a | ohs of<br>attached | Yes                          |    | No 🗌   |  |
| Property schedule item number   |         |     |          |                        |                       |                    |                              |    |        |  |
| 4. Injury and property  | damage  |     |          |                        |                       |                    |                              |    |        |  |
| 4. Injury and property  |         |     |          |                        |                       |                    |                              |    |        |  |
| Cause of loss   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
| Items affected  |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
| Details of loss:  *Please complete as much information as possible.             |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
| Actions taken and date: *Please complete as much information as possible.       |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |
|   |         |     |          |                        |                       |                    |                              |    |        |  |

| 5. Signature & authorization |         |                   |        |  |  |  |
|------------------------------|---------|-------------------|--------|--|--|--|
| Name                         | (First) | (Middle)          | (Last) |  |  |  |
| Signature                    |         | Date (MM/DD/YYYY) |        |  |  |  |

## 6. Submission instructions

Please submit all claims to **claims@abmunis.ca**.

After hours emergency claims service: **1.866.939.2862**