# Municipal Environmental Award

This award recognizes Alberta municipalities that have demonstrated excellence in environmental practices in their municipal operations, administration, and governance. The Municipal Environmental Award is presented each year to a Regular Member of Alberta Municipalities with a population of 2,500 or less; a Regular Member of Alberta Municipalities with a population of 2,500 to 10,000; and a Regular Member of Alberta Municipalities with a population of 10,000 and above.

# Instructions

Answer the following questions starting on page 2, save your document as a PDF or Word document and upload the document to the [Municipal Environmental Award Form](https://www.abmunis.ca/about-us/alberta-municipalities-awards/municipal-environmental-award). You may include hyperlinks in your answers.

Innovations could mean different things for different people. An innovative project could be a proactive approach to anticipating an upcoming challenge or a response to an emergency. Although the way it has always been done, does not mean it is not innovative. We ask nominees to highlight clearly and provide evidence on why a project is innovative and is not a status quo approach. We understand that municipalities have many innovative projects they want to showcase; however, we ask municipalities to keep their nomination focused on one project.

# Scoring method

Alberta Municipalities will evaluate the submissions using a weighted evaluation scoring method. Submissions will be evaluated using a scoring scale of 0 to 5, with the resulting score multiplied by the pre-determined weighted evaluation value for each criterion.

The weighted score for each criterion will be added together to arrive at an aggregate (total) score for the evaluation.

Points will be awarded on a scoring scale of 0 to 5. Partial scores or scores used that are not defined below will not be used.

|  |  |
| --- | --- |
| 5 | Applicant's answer fully exceeds expectations, clearly answer the questions, and provide evidence that the project is innovative.  |
| 4 | Applicant's answer somewhat exceeds expectations. |
| 3 | Applicant's answer fully meets expectations, no weakness, or deficiencies. |
| 2 | Applicant's answer partially meets expectations; minor weakness or deficiencies. |
| 1 | Applicant's answer does not meet expectations or demonstrate an understanding of the question, major weakness, or deficiencies. |
| 0 | Lack of response, or a complete misunderstanding of the requirements. |

# Questionnaire

## Question 1

*Available points=5, weighting points=4, maximum points=20*

Describe how your initiative has resulted in tangible benefits to the local environment. In your answer, please be sure to include a description of:

* Who was involved?
* Any challenges that were faced and how they were overcome.

## Answer 1

## Question 2

*Available points=5, weighting points=4, maximum points=20*

Describe the positive behavioural changes in the municipality because of your initiative. In your answer, please be sure to include a description of:

* Indicators of success (can be qualitative or quantitative).

## Answer 2

## Question 3

*Available points=5, weighting points=3, maximum points=15*

Describe the unique and innovative techniques that were utilized, adopted, demonstrated, or applied.

## Answer 3

## Question 4

*Available points=5, weighting points=3, maximum points=15*

How has your municipality cooperated and collaborated with community stakeholders, neighbouring municipalities, Indigenous groups, public and private partner organizations?

*and*

How have municipal staff, residents, organizations helped municipalities achieve this environmental initiative?

## Answer 4

## Question 5

*Available points=5, weighting points=2, maximum points=10*

Describe how this environmental initiative could potentially be used on a broader scale by others.

## Answer 5

## Question 6

*Available points=5, weighting points=2, maximum points=10*

What has been the other benefit (social and economic impact, etc.) to the community and possibly the region?

## Answer 6

## Question 7

*Available points=5, weighting points=2, maximum points=10*

How does the initiative align with your municipality's environmental or sustainability plan?
*and*
How has it been integrated into the municipality's day-to-day operations and decision-making structures?

## Answer 7