

Please complete the information below and return this form to your employer. If the overage dependent is attending school full-time outside of Canada, the form "Plan Sponsor Request to Continue Group Coverage" must be completed and approved by Sun Life. Please see your employer to obtain this form. In order to have coverage continued for your overage dependent, the eligibility criteria must be met.

1. Member's Information

Member's Name		Claims ID #			
Phone Number		Employer Name			
Email Address		Division		Cost Center	

2. Overage Dependent's Information

Name	Date of Birth	Student (Y/N)	Disabled (Y/N)

3. Name of School/University

Name of School/University		School Year Begins	School Year Ends
School/University Address			
Name of School/University		School Year Begins	School Year Ends
School/University Address			

4. Signature & authorization

By signing below, I certify that all information provided is correct. I agree a photocopy or electronic version of this certification is valid.

Print Name			
Employee Signature	X	Date (MM/DD/YYYY)	

5. Submission Instructions – Qualifications for Overaged Dependents

Your child must meet the following criteria to be considered an Overage Dependent:

1. Single (i.e. unmarried and not living in a common-law relationship) and financially dependent on the employee or spouse;
2. 21 years old up to the maximum age as defined in your Employee Booklet;
3. A natural, adopted, foster, or step-child, if the child is dependent on you for financial support;
4. Full-time student attending an educational institution recognized by Canada Revenue Agency.
5. If a child is incapable of financial self-support because of a physical or mental disability and depends on the employee or spouse for financial support and is not married nor in any other formal union recognized by law.